

Building Use Fee Schedule

Non-Wedding Personal Events

There will be a charge for the use of Shiloh United Methodist Church for any persons or groups that are using the building for personal events. This document outlines the fees involved in using Shiloh, please refer to the ***Building Use Policy*** for policies and procedures around the use of the building.

Deposits and fees must be submitted with the ***Building Use Request Form*** to the church office. Deposits will be kept in the church office and returned within 2 weeks after the event if there is no damage or excess cleaning needed.

Member

Building Use Fee:	Included in Membership
Cleaning/Damage Deposit – small room:	\$25
Cleaning/Damage Deposit – large room:	\$75
(GS, Asbury Hall, JWH)	
Cleaning/Damage Deposit – Gym:	\$125

Non-Member

Building Use Fee – small Room :	\$50
Cleaning/Damage Deposit – small room:	\$35
Building Use Fee – large room:	\$100
Cleaning/Damage Deposit – large room:	\$75
(GS, Asbury Hall, JWH)	
Building Use Fee – Gym:	\$150
Cleaning/Damage Deposit – Gym:	\$100

Weddings

General Wedding Policies:

- All weddings must abide by ALL of the expectations set forth in the ***Building Use Policy*** available from the church office.
- All weddings includes the use of the Sanctuary, the Parlor (Chapel), the Gathering Space, and Asbury Hall for a rehearsal and (next day) ceremony.
- Other areas of the church can be used in negotiation with the Pastor for an additional fee.
- The Shiloh Wedding Coordinator is required to be used for the logistics of all weddings.

- The Pastor of Shiloh will preside at all weddings. If a guest officiant is desired, that officiant must be approved by the Pastor of Shiloh.
- Other Shiloh staff are available for the wedding, with proper scheduling.
- If a dinner/reception is desired, they may be held in the Gymnasium or John Wesley Hall – additional fees and deposits (see below) will apply.
- See Below for Fee and Deposit Schedule.

Member Weddings (at least one of the person's getting married or their immediate family are a member in good standing at Shiloh United Methodist Church)

Fees:

- Building Use Fee	Included in Membership
- Wedding Coordinator	\$175
- Organist Fee	\$175
- Sound Technician	\$125
- Other Musicians (optional)	\$125
- Custodian (includes setup and tear down)	\$125
- Custodian for Dinner/Reception (additional)	\$175
- Pastoral Honorarium (optional)	\$300

Deposits (deposit will be kept in the church office and returned after the event if there is no damage or excess cleaning needed):

- Building Deposit (normal wedding)	\$250
- Dinner/Reception (additional)	\$250

Non-Member Weddings

Fees:

- Building Use Fee	\$500
- Wedding Coordinator	\$175
- Pastoral Honorarium	\$300
- Organist Fee	\$175
- Sound Technician	\$125
- Other Musicians (optional)	\$125
- Custodian (includes setup and tear down)	\$125
- Custodian for Dinner/Reception (additional)	\$175

Deposits (deposit will be kept in the church office and returned after the event if there is no damage or excess cleaning needed):

- Building Deposit (normal wedding)	\$500
- Dinner/Reception	\$500